



KASHI INSTITUTE OF TECHNOLOGY

(NAAC- A grade accredited institution), ISO 9001 : 2015 (QUALITY MANAGEMENT SYSTEM)

Managed by: JAIN EDUCATION SOCIETY

E-mail : info@kashiit.ac.in, Website : www.kashiit.ac.in ☎, 1800-123-321-123



Ref. No.: Kashi (IT)/Office Order/2023-24/07

Date: - 09th August, 2023

OFFICE ORDER

Women Welfare Committee

Following faculty members are assigned the responsibility as shown against their names for session 2023-24. They are advised to take over the responsibility with immediate effect.

Sr. No.	Name	Department	Responsibility
1	Dr. Puja Gope	MBA	Head
2	Ms. Shalini Kumari	EC	Member
3	Ms. Kshama Rai	ASH	Member
4	Mrs . Archana	EC/EN	Member
5	Ms. Sonam Singh	CSE	Member
6	Mrs. Archana Dixit	Bio tech	Member

Copy to:-

1. Vice-Chairman
2. Deputy Director
3. Dean Academic
4. Registrar
5. All HODs
6. Administrative Officer
7. Transport In-charge
8. Hostel Warden (Boy's & Girls)
9. Account Officer
10. Security Officer
11. All Notice Board



Address: 23 km Milestone, Varanasi-Prayagraj Road, Mirzamurad, Varanasi- 221307 (U.P.)





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Date: 11th August, 2023

A meeting was conducted on date 11/8/23 at 10:00am in Conference Hall, Academic Block -1, Ground floor in Kashi Institute of Technology, Varanasi.

Agenda

- To conduct meeting for women related issues.
- To discuss about the overall welfare of the women's community.
- To provide a supportive, safe and healthy environment for women employees and students, so that they could achieve their full potential.

S. No.	Name	Designation	Department	Signature
1.	Dr. Puja Gope	Head	MBA	
2.	Mrs. Archana	Member	EC/EN	
3.	Ms. Kshama Rai	Member	Poly	
4.	Mrs. Archana Dixit	Member	Biotech	
5.	Ms. Shalu Sharma	Member	Student Counsellor	
6.	Ms. Shalini Kumari	Member	EC/EN	

In the meeting following Points were discussed:

- To create fearless ambience among the female students to address any issues.
- To organise various functions acquainting rights of the girl's students.
- Proper guidance was given about the benefit and uses of WWC.
- Meeting was concluded after vote of thanks given by WWC head.

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Date: 24th November, 2023

A meeting was conducted on date 24/11/23 at 10:00am in Conference Hall, Academic Block -1, ground floor in Kashi Institute of Technology, Varanasi.

Agenda

- To create an environment of gender justice where men and women study and work together with a sense of personal security and dignity.
- To develop critical thinking ability of women students.

S. No.	Name	Designation	Department	Signature
1.	Dr. Puja Gope	Head	MBA	<i>Puja</i>
2.	Ms. Shalu Sharma	Member	Student coun.	<i>Shalu Sharma</i>
3.	Ms. Kshama Rai	Member	Poly	<i>Kshama Rai</i>
4.	Mrs. Archana Dixit	Member	Biotech	<i>Archana Dixit</i>
5.	Ms. Shalini Kumari	Member	EC/EN	<i>Shalini Kumari</i>
6.	Mrs. Archana	Member	EC/EN	<i>Archana</i>

In the meeting following Points were discussed:

- To enhance the self-confidence and self-esteem of girl students, women faculty and staff in the college.
- To make college campus a safe place for female students and faculty members.
- The objective of the meeting was to make them aware about the role of women in the society and their power and strength.
- The meeting was ended with the vote of thanks given by WWC head.

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Date: 16th February, 2024

A meeting was conducted on date 16/02/24 at 10:00am in Conference Hall, Academic Block -I, ground floor in Kashi Institute of Technology, Varanasi.

Agenda

- To provide a healthy study and work culture in the college.
- Proper Sanitation and healthy ambience
- International Women's Day celebration and its activities.

S. No.	Name	Designation	Department	Signature
1.	Dr. Puja Gope	Head	MBA	<i>(B)ope</i>
2.	Ms. Aditi Banerjee	Member	Placement	
3.	Ms. Kshama Rai	Member	Poly	<i>Kshama</i>
4.	Mrs. Archana Dixit	Member	Biotech	<i>Archana</i>
5.	Ms. Shalini Kumari	Member	EC/EN	<i>Shalini</i>
6.	Ms. Shalu Sharma	Member	Student Coun.	<i>Shalu</i>

In the meeting following Points were discussed:

- It is discussed in the meeting that proper sanitization and healthy ambience is to be maintained in the campus.
- To make college campus a safe place for female students and faculty members.
- Proper planning has been done for the International Women's Day celebration.
- All the washroom and rest room of the girls and the female staff should be clean and hygienic.
- The meeting was ended with the vote of thanks given by WWC head.

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