



KASHI INSTITUTE OF TECHNOLOGY

(NAAC- A grade accredited institution), ISO 9001 : 2015 (QUALITY MANAGEMENT SYSTEM)

Managed by: JAIN EDUCATION SOCIETY

E-mail : info@kashiit.ac.in, Website : www.kashiit.ac.in ☎ 1800-123-321-123



Ref. No.: Kashi (IT)/Office Order/2023-24/12

Date: - 12/08/2023

OFFICE ORDER

MINORITY CELL

Following faculty members are assigned the responsibilities as shown against their names for session 2023-24. They are advised to take over the responsibilities with immediate effect.

S. No.	Name	Department	Responsibility
1.	Mr. Mohammad Parvej	CE	Head
2.	Mr. Rajesh Kumar Verma	EN	Member
3.	Mr. Shree Vardhan	CE	Member
4.	Mr. Avinash Kumar Singh	CSE	Member
5.	Mr. Saurabh Jain	CE	Member

Copy to:-

1. Vice-Chairman
2. Deputy Director
3. Dean Academic
4. Registrar
5. All HODs
6. Administrative Officer
7. Transport In-charge
8. Hostel Warden (Boy's & Girls)
9. Account Officer
10. Security Officer
11. All Notice Board



Address: 23 km Milestone, Varanasi-Prayagraj Road, Mirzamurad, Varanasi- 221307 (U.P.)



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Minority Department Cell Committee

Minutes of Meeting

Session 2023-24, Odd Semester

Date- 09/09/2023

A Meeting Has Been Conducted Regarding information to various facility and scheme for minority on above date at 10:30AM in the board room.

The following point were discussed in the meeting-

- 1.To encourage enrolling for career orientation programe, this would empower and equip them with necessary
2. What is status of scholarship and varification status?
3. Ensuring safe environment for minority student.
- 4.providing a mechanism to redress the grievance of students from these communities.

Following committee members were present for the meeting-

Sr.No	Name	Signature
1.	Mr.Mohd. Parvej(Head)	Mohd Parvej
2.	Mr.Rajesh Kumar Verma	Rajesh Kumar Verma
3.	Mr.Shree Vardhan	Shree Vardhan
4.	Mr.Avinash Kumar Singh	Avinash Kumar Singh
5.	Mr.Saurabh Jain	Saurabh Jain

Mohd Parvej
Head of Minority cell



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Date:09th Sep,2023

Minutes of Minority cell meeting summary:

Sr.No	Discussion	Action taken
1.	Discussion on various scholarship schemes	Displayed a list of web sites links of government and non government scheme on notice board regarding scholarship for the guidance of students
2.	The review of last term meeting was taken	Resolved the query related last meeting
3.	Interaction with Minority student in class room with HOD	Resolved the query regarding with government & non government scholarship and books distribution
4.	Discussions were held regarding the distribution of book provided by funding organizations	Resolved the query regarding book distribution

Chairperson



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Minority Department cell committee

Minutes of Meeting

Session 2023-24, odd Semester

Date 10-dec-2023

A meeting Has Been Conducted Regarding information to various facility and scheme for minority on above date at 10:30AM in the Board Room.

The Following point where Discussed in The Meeting –

1. Ensuring Safe and Eco friendly Environment For Minority Student.
2. What is status Of Scholarship And Verification Status of scholarship?
3. To Encourage Enrolling For Career Orientation Program, This would Empower And Equip them With Necessary.
4. Discussion Regarding Book Distribution.

Following Committee Members were Present in The Meeting-

Sr.No.	Name	signature
1.	Mr. Saurabh Jain(Head)	
2.	Mr. Rajesh kumar Verma	
3.	Mr. Avinash Kumar Singh	
4.	Mr. Mohd .Parvej	
5.	Mr. Shree Vardhan	

Head Of Minority Cell

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Date-10-Dec-2023

Minutes Of Minority Cell Meeting Summary:

Sr.No	Discussion	Action Taken
1.	Interact With Minority Student In Class Room With HOD And discussed about To provide safe environment .	Resolved The Query Related To Safe environment and also provided safe environment in college campus.
2.	Discussion On Various Scholarship Schemes.	Displayed a List Of Web Sites Links Of Government and Non Government schemes On Notice Board Regarding scholarship for The Guidance OF Student.
3.	Discuss various career development program for minority student	Provided Various Sites And Various Committee for Career Development of Minority Student.
4.	Discussions Were Held Regarding The Distribution OF Book Provided By Funding Organization.	Resolved The Query Regarding Book Distribution.


Charge person

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Minority Department cell committee

Minutes of Meeting

Session 2023-24, Even Semester

Date 10-jan-2024

A meeting Has Been Conducted Regarding information to various facility and scheme for minority on above date at 10:30AM in the Board Room.

The Following point where Discussed in The Meeting –

- 1.What is status Of Scholarship And Varification Status of scholarship?
- 2.Discusion Regarding Book Distribution.
- 3.Ensuring Safe and Ecofriendly Environment For Minority Student.
- 4.To Encourage Enrolling For Career Orientation Programe,This would Empower And Equip them With Necessary.

Following Committee Members were Present in The Meeting-

Sr.No.	Name	signature
1.	Mr.Saurabh Jain(Head)	
2.	Mr.Avinash Kumar Singh	
3.	Mr.Rajesh kumar Verma	
4.	Mr.Shree Vardhan	
5.	Mr.Mohd.Parvej	

Head Of Minority Cell



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Date-10-jan-2024

Minutes Of Minority Cell Meeting Summary:

Sr.No	Discussion	Action Taken
1.	Discussion On Various Scholarship Schemes.	Displayed a List Of Web Sites Links Of Government and Non Government schemes On Notice Board Regarding scholarship for The Guidance OF Student.
2.	Discussions Were Held Regarding The Distribution OF Book Provided By Funding Organization.	Resolved The Query Regarding Book Distribution.
3.	Interact With Minority Student In Class Room With HOD And discussed about To provide safe environment .	Resolved The Query Related To Safe environment and also provided safe environment in college campus.
4.	Discuss Various Career Development Program For Minority Student.	Provided Various Sites And Various Committee for Career Development of Minority Student.


Chairperson

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