



Ref. No.: Kashi IT/Office Order/2023-24/20

Date: - 24th August, 2023

OFFICE ORDER CULTURAL COMMITTEE

Following faculty members are assigned the responsibilities as shown against their names for session 2023-24. They are advised to take over the responsibilities with immediate effect.

S. No.	Name	Department	Responsibility
1	Mr. Vishal Singh	MBA	Head
2	Mrs. Ayushi Gupta	MBA	Member
3	Ms. Kshama Rai	ASH	Member
4	Mrs. Archana Nikunj Dixit	Bio-Tech	Member
5	Mr. Lokesh Sharma	EC	Member
6	Mr. Sanjay Kumar Singh	MCA	Member
7	Ms. Shalini Kumari	EN	Member
8	Ms. Sonam Singh	CSE	Member
9	Mr. Vikash Pandey	ME	Member

Copy to:-

1. Vice-Chairman
2. Deputy Director
3. Dean Academic
4. Registrar
5. All HODs
6. Administrative Officer
7. Transport In-charge
8. Hostel Warden (Boy's & Girls)
9. Account Officer
10. Security Officer
11. All Notice Board



Address: 23 km Milestone, Varanasi-Prayagraj Road, Mirzamurad, Varanasi- 221307 (UP)



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Ref.No.KIT/ CULTURAL COMMITTEE / 2023-24/ 01

Date 10/08/23

The meeting of cultural committee was called on 10/08/2023. The Venue and time of this meeting was director's office at 10: 00 AM.

Agenda of the meeting

1. Planning for the Independence Day celebration.
2. Planning for the celebration of Birthday of Major Dhyanchand
3. Planning for conduction of orientation program for the new students.
4. Planning for yoga day celebration.
5. Planning for Hindi Divas celebration.

Following Points were Discussed in the meeting:-

1. Roles and Responsibilities were distributed among all the members of the committee.
2. Theme of the Program was decided along with total budget for the same.
3. All the faculties were assigned with different duties for the different events which were going to be organized.
4. The objective of this program are as follow:
 - To hoist flag.
 - To give platform to the students to show their talent..
 - Instruction to coordinate the event smoothly.
5. Date (15 AUG 2023) and time 10:00 Am onwards was decided for the Program.
6. Different Cultural Events were decided.
7. No other point has been raised in the meeting.
8. Meeting has concluded with proper instructions to complete their assigned duties.





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Ref.No.KIT/ CULTURAL COMMITTEE / 2023-24/ 02

Date 12/10/2023

The meeting of cultural committee was called on 12/10/2023. The Venue and time of this meeting was director's office at 10: 00 AM.

Agenda of the meeting

1. Planning for Fresh and crazy freshers party by Dainik Jagran.
2. Planning for Ankuran freshers party.
3. Planning for National Youth day celebration.
4. Planning for National Voters day celebration.
5. Other point if any.

Following Points were Discussed in the meeting:-

1. Roles and Responsibilities were distributed among all the members of the committee.
2. Various competitions were organized for the students.
3. The objective of this program are as follow:
 - To make students participate and bring out the talents.
 - Instruction to coordinate the event smoothly.
4. Date (16 OT 2023) and time 12:00 Pm onwards was decided for the Program.
5. No other point has been raised in the meeting.

Meeting has concluded with proper instructions to complete their assigned duties





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Ref.No.KIT/ CULTURAL COMMITTEE / 2023-24/ 03

Date 10/02/2024

The meeting of cultural committee was called on 10/02/2024. The Venue and time of this meeting was director's office at 10: 00 AM.

Agenda of the meeting

1. Planning for Saraswati Pooja celebration.
2. Planning for world wildlife day celebration.
3. Planning for International Women's Day celebration .
4. Other Points if any.

Following Points were Discussed in the meeting:-

1. Roles and Responsibilities were distributed among all the members of the committee.
2. Various traditional and religious rituals to be organized.
3. The objective of this program are as follow:
 - To make students participate and worship the Godess Saraswati.
 - Instruction to coordinate the event smoothly.
4. No other point has been raised in the meeting.

Meeting has concluded with proper instructions to complete their assigned duties





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Ref.No.Kit/ CULTURAL COMMITTEE / 2023-24/ 04

Date 01/05/2024

The meeting of cultural committee was called on 01/05/2024. The Venue and time of this meeting was director's office at 10: 00 AM.

Agenda of the meeting

1. Planning for Convocation Ceremony.
2. Planning for Alumni Meet.
3. Planning for International YOGA Day Celebration.
4. Other Points if any.

Following Points were Discussed in the meeting:-

1. Roles and Responsibilities were distributed among all the members of the committee.
2. Various cultural performance and activities to be organized.
3. The objective of this program are as follow:
 - To make students participate in cultural activities and educate them about importance of women .
 - Instruction to coordinate the event smoothly.
4. No other point has been raised in the meeting.

Meeting has concluded with proper instructions to complete their assigned duties

Address: 23 km Milestone, Varanasi-Prayagraj Road, Mirzamurad, Varanasi- 221 307 (U.P.)

