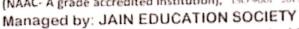
KASHI INSTITUTE OF TECHNOLOGY (NAAC- A grade accredited institution), ISO 9001 2015 (QUALITY MANAGEMENT SYSTEM)



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Ref. No.: Kashi IT/Office Order/2023-24/2

Date: - 24th August, 2023

OFFICE ORDER

CULTURAL COMMITTEE

Following faculty members are assigned the responsibilities as shown against their names for session 2023-24. They are advised to take over the responsibilities with immediate effect.

C No	Name	Department	Responsibility
S. No.		MBA	Head
1	Mr. Vishal Singh		
2	Mrs. Ayushi Gupta	MBA	Member
3	Ms. Kshama Rai	ASH	Member
		Bio-Tech	Member
4	Mrs. Archana Nikunj Dixit		Member
5	Mr. Lokesh Sharma	EC	
	Mr. Sanjay Kumar Singh	MCA	Member
6		EN	Member
7	Ms. Shalini Kumari		Member
8	Ms. Sonam Singh	CSE	
8		ME	Member
9	Mr. Vikash Pandey	TAIR	



- 1. Vice-Chairman
- 2. Deputy Director
- 3. Dean Academic
- 4., Registrar
- 5. All HODs
- Administrative Officer
- 7. Transport In-charge
- 8. Hostel Warden (Boy's & Girls)
- Account Officer
- 10.Security Officer
- 11.All Notice Board

Address: 23 km Milestone, Varanasi-Prayagraj Road, Mirzamurad, Varanasi-221307 (U.F.)



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Ref.No.KIT/ CULTURAL COMMITTEE / 2023-24/ 0

Date 10/08/23

The meeting of cultural committee was called on 10/08/2023. The Venue and time of this meeting was director's office at 10: 00 AM.

Agenda of the meeting

- 1. Planning for the Independence Day celebration.
- 2. Planning for the celebration of Birthday of Major Dhyanchand
- 3. Planning for conduction of orientation program for the new students.
- 4. Planning for yoga day celebration.
- 5. Planning for Hindi Divas celebration.

Following Points were Discussed in the meeting:-

- 1. Roles and Responsibilities were distributed among all the members of the committee.
- 2. Theme of the Program was decided along with total budget for the same.
- 3. All the faculties were assigned with different duties for the different events which were going to be organized.
- 4. The objective of this program are as follow:
 - To hoist flag.
 - To give platform to the students to show their talent...
 - Instruction to coordinate the event smoothly.
- 5. Date (15 AUG 2023) and time 10:00 Am onwards was decided for the Program.
- 6. Different Cultural Events were decided.
- 7. No other point has been raised in the meeting.
- 8. Meeting has concluded with proper instructions to complete their assigned duties.



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Ref.No.KIT/ CULTURAL COMMITTEE / 2023-24/ 02_

Date 12/10/2023

The meeting of cultural committee was called on 12/10/2023. The Venue and time of this meeting was director's office at 10: 00 AM.

Agenda of the meeting

- Planning for Fresh and crazy freshers party by Dainik Jagran.
- 2. Planning for Ankuran freshers party.
- 3. Planning for National Youth day celebration.
- 4. Planning for National Voters day celebration.
- 5. Other point if any.

Following Points were Discussed in the meeting:-

- 1. Roles and Responsibilities were distributed among all the members of the committee.
- 2. Various competitions were organized for the students.
- 3. The objective of this program are as follow:
 - To make students participate and bring out the talents.
 - Instruction to coordinate the event smoothly.
- 4. Date (16 OT 2023) and time 12:00 Pm onwards was decided for the Program.
- 5. No other point has been raised in the meeting.

Meeting has concluded with proper instructions to complete their assigned duties



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Ref.No.KIT/ CULTURAL COMMITTEE / 2023-24/ 0_Z

Date 10/02/2024

The meeting of cultural committee was called on10/02/2024. The Venue and time of this meeting was director's office at 10: 00 AM.

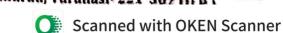
Agenda of the meeting

- 1. Planning for Saraswati Pooja celebration.
- 2. Planning for world wildlife day celebration.
- 3. Planning for International Women's Day celebration.
- 4. Other Points if any.

Following Points were Discussed in the meeting:-

- 1. Roles and Responsibilities were distributed among all the members of the committee.
- 2. Various traditional and religious rituals to be organized.
- 3. The objective of this program are as follow:
 - To make students participate and worship the Godess Saraswati.
 - Instruction to coordinate the event smoothly.
- 4. No other point has been raised in the meeting.

Meeting has concluded with proper instructions to complete their assigned duties





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Date 01/05/2024

The meeting of cultural committee was called on 01/05/2024. The Venue and time of this meeting was director's office at 10: 00 AM.

Agenda of the meeting

- 1. Planning for Convocation Ceremony.
- 2. Planning for Alumni Meet.
- 3. Planning for International YOGA Day Celebration.
- 4. Other Points if any.

Following Points were Discussed in the meeting:-

- 1. Roles and Responsibilities were distributed among all the members of the committee.
- 2. Various cultural performance and activities to be organized.
- 3. The objective of this program are as follow:
 - To make students participate in cultural activities and educate them about importance of women.
 - Instruction to coordinate the event smoothly.
- 4. No other point has been raised in the meeting.

Meeting has concluded with proper instructions to complete their assigned duties

