



# KASHI INSTITUTE OF TECHNOLOGY

Managed by : JAIN EDUCATION SOCIETY

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ISO 9001 : 2015 (QUALITY MANAGEMENT SYSTEM)

Ref. No. Kashi (IT)/ Office Order /2021-22/08

Date: - 26<sup>th</sup> August, 2021

## OFFICE ORDER

### Grievance Redressal Cell

Following faculty members are assigned the responsibility as shown against their names. They are advised to take over the responsibility with immediate effect.

Name	Department	Responsibility	Contact No.
Dr. A. K. Yadav	Deputy Director, KIT	Chairperson	7905300457
Dr. D. M. Srivastava	Dean Academic	Member	9415391458
Dr. Raviranjan Kr. Singh	Dean, S. W.	Member	8987704222
Mr. Yashwant Mohan	Proctorial Board	Member	9450379477
Ms. Archana	ICC Head	Member	7599215130



#### Copy to:-

1. Vice-Chairman
2. Deputy Director
3. Dean Academic
4. Registrar
5. All HODs
6. Administrative Officer
7. Transport In-charge
8. Admission Cell In-charge
9. Hostel Warden (Boy's & Girl's)
10. Account Officer
11. Security Officer
12. All Notice Boards