



KASHI INSTITUTE OF TECHNOLOGY

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting held on 03 March, 2022 at 12:30pm

MEETING - III

Sl. No.	Agenda	Resolution
1	Opening Remarks by New Director	<p>New Director welcomed all members of IQAC meeting, year 2022. He further continued giving an outline of day's discussion points followed by sharing few updates/developments since last IQAC as follows:-</p> <ul style="list-style-type: none">a. Employee Award ceremony would be celebrated on 12th March . Cheques would be awarded to Employees.b. A seminar on Internet Addiction Disorder will be conducted on 14th March.c. Different committees have been formed for organizing the convocation ceremony and a meeting has been planned for tomorrow to explain responsibilities of committees in the Convocation on 16th April.d. Online meeting of AICTE scrutiny committee to verify documents as per APH 2022-23 is on 22nd May at 12 PM (MS Teams). Preparations need to be done.
2	Placement Updates (Batch 2022)	<ul style="list-style-type: none">a. Head CRC shared the placement status (branch wise) and read out the overall Placement % for B.Tech. (60%) /MBA (70%).Efforts are on to ensure good no. of selection % in MBA & B.Tech.b. Interaction with non-placed students conducted in seminar hall and their problems were identified and will be resolved at earliest.c. Mock interview session for non-placed students is planned with CRC on 3rd March. .d. Placement Drive of CHETU Software Company is going to be held on 08th March .Mr. Alok Pandey, trainer from RCPL will start taking technical session of students.e. Placement drive of ICICI prudential is scheduled on 22nd March.f. Pre-placement talk of Idea Vodafone will be conducted.
3	Research Updates by Dean R&D	<p>Dean R&D shared following updates:</p> <ul style="list-style-type: none">a. A new R & D Policy discussed.b. A meeting needs to be done with Dr. Kaur regarding filing Patent and Conference.
4	MOOCS Development @ SWAYAM Portal Inauguration	<ul style="list-style-type: none">a. Faculty members and student's registration for NPTEL/SWAYAM courses in progress. BOG committee constitution in progress.b. Director congratulated Mr. Ashish Singh for his sincere efforts & bringing laurels to the Institute.c. Dean Academic suggested that engineering faculty should also be motivated to develop MOOCs @ SWAYAM portal. HoDs to note.



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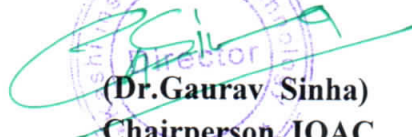
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5	Learning form recent NAAC Introduction	a. Criteria wise all members are to be assigned the work. b. A meeting of all HODs done and the names of Coordinators will be decided for each criterion of NAAC on 04 th march.
6	Review of Academic activities (Ongoing sem.) & Planning (Forthcoming sem.)	a. A meeting with all coordinators of Convocation Ceremony planned for 26 th march. b. A meeting to be done with Sports in charge regarding 5 years sports and cultural activities data on 26 th May. c. Tablet distribution to be done by respected MLA (Sevapuri, Varanasi) on 27 th May. d. A meeting done with all HODs and Deans regarding PUT exam going to start from 16 th May. e. Faculty feedback will be taken from 3rd and 4th year students at the earliest. f. Boy's Hostel inspection done to on 2 nd March along with Director Pharmacy, Dy director & Dean.
7	Discussion about Student Feedback Survey	Uses of ICT tools & Video lectures by teachers should be increased.
8	Discussion about Teacher Feedback Survey	Some more value added courses must be introduced.
9	Discussion about Alumni Feedback Survey	Alumni meet needs to be organized on regular interval.
10	Discussion about Employer Feedback Survey	Candidates should also be taught through activities to be more punctual & sincere towards their assigned duties.
11	Confirmation about the next Meeting date	Next Meeting is scheduled on 10 th June 2022.

There being no other subject for consideration, the meeting was concluded at 1:30pm with Vote of Thanks to the Chair and other members present by the IQAC Coordinator.


(Prof. A.K. Yadav)
Co-ordinator, IQAC


(Dr. Gaurav Sinha)
Chairperson, IQAC